

**SARAWAK ECONOMIC DEVELOPMENT CORPORATION
TENDER NOTICE**

1. This tender is open to suppliers/contractors registered with the **Unit Pendaftaran Kontraktor Dan Juruperunding (UPKJ)** under the **Category B** and registration type with a valid registration period, to submit tenders for the following supplies:-

Tender No.	Title of Tender	Registration of Class, Head & Sub-Head	Document Fees (RM)	Date & Location for Purchasing of Tender Document	Closing Date, Time & Location of Tender Submission				
PPES: T/03/2026	SUPPLY OF CLEANING SERVICES FOR TWO (2) YEARS/ TWENTY-FOUR (24) MONTHS AT MENARA SEDC, NO. 2 THE ISTHMUS, 93050 KUCHING, SARAWAK	i. Registered with UPKJ License: Category: B <table border="1"> <tr> <td>Head</td> <td>Sub - Head</td> </tr> <tr> <td>VII</td> <td>3a</td> </tr> </table>	Head	Sub - Head	VII	3a	Payment in cash RM50.00 (Non-refundable and deemed reasonable tender document fee.)	Date: 9 March 2026 – 14 April 2026 Time: Monday – Friday (8:00 a.m – 5:00 p.m) Location: Sarawak Economic Development Corporation, Procurement Unit, SEDC Global Business Services Sdn. Bhd., Level 9, SEDC Plaza, Jalan Tunku Abdul Rahman, 93100 Kuching, Sarawak	Date: 15 April 2026 (Wednesday) Time: From 8:00 a.m - or before at 12:00 noon Location/Address for Tender Submission: Sarawak Economic Development Corporation, Procurement Unit, SEDC Global Business Services Sdn. Bhd., Level 9, SEDC Plaza, Jalan Tunku Abdul Rahman, 93100 Kuching, Sarawak
Head	Sub - Head								
VII	3a								

2. The Tender Document shall only be sold to the Owner of the Company/Firm or to a representative duly authorised in writing by the Owner/Partner/Director of the Company. The Owner or the authorised representative is required to submit the following documents:

- Certificate of Registration with the valid and applicable **Unit Pendaftaran Kontraktor dan Juruperunding (UPKJ)**;
- Valid **Business Licence**;
- **Original Certificate of Bumiputera Status Recognition** (if applicable);
- **Business Name / Company Registration Certificate** issued by the **Companies Commission of Malaysia (SSM)**;
- **Form 24** (Companies Act 1965 – List of Shareholders and their Shareholdings) or **Section 51** (Companies Act 2016 – Notification of Change in the Register of Members) or **Section 78** (Companies Act 2016 – Return of Allotment of Shares), where applicable; and
- **Form 49** (Companies Act 1965 – List of Directors of the Company) or **Section 14** (Companies Act 2016 – Notification of Appointment of First Secretary), where applicable.
- For **sole proprietorship or partnership**, an **Extract of Business Name Registration** shall be submitted.

3. A non-refundable fee of RM50.00 for the Tender Document shall be paid in the form of Cash or Bank Draft, payable to Sarawak Economic Development Corporation.
4. This Tender Document will be issued in **softcopy format**, and tenderers are required to bring their own **pen drive** when collecting the The Tender Document may be obtained **from 9 March 2026 to 14 April 2026 during office hours** at the **Sarawak Economic Development Corporation, Procurement Unit, Global Business Services Sdn. Bhd, Level 9, SEDC Plaza, Jalan Tunku Abdul Rahman, 93100 Kuching, Sarawak.**
5. The Tender Document shall be submitted by the Owner or an authorised Representative of the Company/Firm by depositing it into the Tender Box **in a sealed envelope clearly marked with the Tender Number and Tender Title**. The Tender Document must be submitted no later than **12:00 noon on 15 April 2026** at the following address:

Group Chief Executive Officer
Sarawak Economic Development Corporation
Procurement Unit, Group Shared Service Centre
Level 9, SEDC Plaza, Jalan Tunku Abdul Rahman, 93100 Kuching, Sarawak.

6. Tenderers are strongly encouraged to submit their Tender Documents well in advance of the stipulated Closing Date and Time to avoid any difficulties or inconveniences that may arise on the closing day.
7. The Sarawak Economic Development Corporation shall not be held liable for any failure by the Tenderer to submit the Tender Document by the specified Closing Date and Time.
9. The Form of Tender and Bidder's Declaration must be duly completed, signed, and stamped with the Company Seal. Incomplete submissions will not be accepted.
10. Tender Documents received after the closing date and time shall not be considered.
11. The Sarawak Economic Development Corporation reserves the right to accept or reject any tender and shall not be bound to accept the lowest tender. The Corporation is not obliged to provide any reason for the rejection of any tender.

GROUP CHIEF EXECUTIVE OFFICER
SARAWAK ECONOMIC DEVELOPMENT CORPORATION

Date: 7 March 2026

Important Note: This Tender Notice must be displayed on the Notice Board for fourteen (14) consecutive days throughout the tender invitation period.